

Authorization for Pet Ownership
[Excerpt from ACOP]
De Pere Housing Authority

Resident's Name: _____ Breed of Animal & Color _____
Address: _____ How Many Pets Now in Household _____
De Pere, Wisconsin 54115

Per your request to add a pet to your household, you must comply with the Housing Authority requirements and agree to the following terms. When cross-referenced with the City of De Pere current animal ordinance, 08-17 (attached) the more restrictive terms of the De Pere Housing Authority's pet policy applies to the resident under lease with De Pere Housing Authority.

- Prior approval must be requested from your Landlord **before** moving a pet into the rental unit.
- Only one (1) choice of pet shall be allowed per unit: A domesticated dog; a domesticated housecat; not more than two small birds; one gerbil; one hamster; or fish in one (1) aquarium that is no larger than 15-gallon in size with approximate aquarium measurements of 24" wide x 12" high x 12" deep.
- Dog or cat must be neutered and must have documentation to verify animal is up-to-date with required inoculations. A current dog or cat license issued by the City of De Pere is required, as applicable, and must be provided **no later than** _____.
- Any animal deemed to be potentially harmful to the health or safety of others, including attack or fight-trained dogs, will not be allowed in the rental unit.
- Scattered Site Units: No pet may exceed thirty (30) pounds in weight at maturity.
Nicolet Terrace Units: No pet may exceed eighteen (18) pounds in weight at maturity.

NOTE: When any doubt exists, tenant/pet owner shall be required to get a written statement from a reputable veterinarian, or animal humane shelter, certifying as to the dog's actual weight, or expected weight at maturity and tenant shall be responsible for payment of such visitation appointment with veterinary to obtain this weight certification.

- Any resident who owns or keeps a pet in their dwelling unit will be required to pay for any damages caused by the pet. The pet must be closely monitored to insure the pet does not scratch doors or woodwork, nor cause damage to lawn, trees, or shrubs. Also, any pet-related infestation in the pet owner's unit will be the financial responsibility of the pet owner. The De Pere Housing Authority reserves the right to exterminate such infestation and charge the resident.
- Pet owner will insure animal manure will be picked up on a **daily basis** and flushed down toilet - - the City of De Pere does not allow placement of animal manure in the weekly rubbish collection.
- The pet and its' living quarters must be maintained in a manner to prevent odors and any unsanitary conditions in the owner's unit and surrounding areas.
- Repeated substantiated complaints by neighbors or by De Pere Housing Authority personnel regarding pet disturbing the peace of neighbors through noise, odor, animal waste, or other nuisance will result in the owner having to remove the pet, or when non-compliant, remove him/herself from the premises.

- In Nicolet Terrace public areas, pets are permitted only in the corridor areas for the purpose of entering or exiting the building. Whenever the resident is away for more than two (2) hours at Nicolet Terrace, owner is required to remove the pet from the premises.
- Pet must be kept in the owner’s rental unit, or on a leash at all times when outside (no outdoor cages may be constructed). Scattered Site Family Units: Pet’s leash or chain cannot be extended from inside the house to the outside risking damage to door gaskets, weather seals, or woodwork. (NOTE: A screw hook/eye may be installed into the wood siding or into wooden steps, but in one location only.)
- Pet will be allowed only in designated areas on the grounds of Nicolet Terrace, which shall be restricted to a direct sidewalk path to the perimeter city sidewalks. Likewise, owner of a pet at the scattered sites will restrict their animal to within the boundaries of their unit lot lines and public sidewalks.
- When a pet deposit is required, it shall be refundable, less any amounts owed due to pet damage when the pet or the family vacates the unit, provided tenant owes no other monies to the housing authority.
- A “visiting pet” that meets the size and type criteria outlined above may visit the housing authority rental unit/facility for up to one week but with **prior** De Pere Housing Authority approval. Tenants who have a visiting pet must abide by the conditions of this policy regarding health, sanitation, nuisance, and the peaceful enjoyment of your neighbors. If the visiting pet violates this policy or cause the tenant to violate the lease, the tenant will be required to remove the visiting pet from the premises.

If you fully understand and agree to these requirements, please sign below and return one (1) copy to the office of De Pere Housing Authority **no later than** _____.

Resident(s) Signature: _____ Dated: _____
 _____ Dated: _____